

# Set a passphrase

1. Go to Clarkson's [PeopleSoft](#) page
2. Where it says "I would like to log into," select **Peoplesoft 9.2 Student > Faculty/Staff/Student Login** from the dropdown menu
3. Enter your Clarkson username and password and click on the **Sign In** button
4. Once logged in, from the **Student Center**, select "**Set/Change Passphrase**" from the box on the right-hand side of the screen and then follow the on-screen instructions