OM 9.1.5 - User Account Security

**Scope**
All Clarkson University units and employees.

**Reason for Policy**
Users must ensure that their computer related habits and procedures are performed in a manner that minimizes risks to the security, confidentiality and integrity of customer information that could result in the unauthorized disclosure, misuse, alteration destruction or other compromise of such information.

**Policy Statement**
Steps must be taken to ensure that user accounts are not used without their owner’s consent and that accounts are not active for any longer than they are required. The OM 9.1.5.1 - Account Creation, OM 9.1.5.2 - Account Authentication and OM 9.1.5.3 - Account Deactivation policies provide specific guidance for the existence and security of user accounts throughout their entire lifecycle.

**History**
September 2014
May 2018