OM 9.1.1 - Physical Security

Scope

All Clarkson University units and employees.

Reason for Policy

Physical security requires that computer equipment and data be safeguarded in a way that minimizes the risk of theft, destruction and/or unauthorized disclosure.

Policy Statement

Physical access to computer equipment and data must be limited to those who have a legitimate business need to have access. This means that all non-public access computers will be kept behind locked doors at all times. Public access terminals shall be secured using security cables and padlocks.

Physical data shall be treated in accordance with the guidelines set forth in OM 9.1.6.1 - Data Classification and Retention

Access to IT-specific spaces is specified and governed by OM 9.1.1.1 - Designated IT Space Access

History

August 2014

February 2018