OM 7.13.0 Charitable Fund Drives

[ Policy ] [ History ]

About This Policy

Effective Date: March 1974
Last Updated: July 2006
Responsible University Office: President's Office
Responsible University Administrator: President
Policy Contact:
Office of the President
president@clarkson.edu

Policy

Clarkson University encourages the principle of charitable contributions by its members to eleemosynary organizations of each individual's choice. Organized fund drives within the University should meet these three criteria:

1. A volunteer organizer who is a member of the faculty, staff, or administration of the University will take personal responsibility for the fund raising effort;
2. The fund raising effort will be carried out without cost to the University (i.e., no University funds, materials, or duplicating machines will be used unless the University is reimbursed) except that internal use of University mail distribution is permitted;
3. The organizations involved will have qualified for I.R.S. income tax deduction.

CHARITABLE CONTRIBUTIONS

The President's Office has the sole authority to authorize charitable cash contributions from University funds. Individual departments/managers may not authorize charitable contributions from the University without the express permission from the President's Office.

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Revised July 2006