What is SAS?

SAS is a combination of the Registrar's office and Bursar's office, with strong connections to Financial Aid and the Office of University Advising. At the heart of SAS are the Student Service Representatives, who are cross-trained in academic records, student financials, and financial aid. Every student is assigned a SAS Rep who will build a personal relationship with them throughout their time at Clarkson. If there is a need for a student (or family member) to contact SAS, they should request first to speak with their Student Service Representative.

Potsdam Campus Phone: 315-268-6451
Graham Hall, 1st Floor
sas@clarkson.edu

Capital Region Phone: 518-631-9910
80 Nott Terrace, Graduate Center Office
sasgrad@clarkson.edu
sasgradcrc@clarkson.edu

Main email address for SAS. Emails are triaged by the SAS front-desk staff. If you aren't sure where to direct a question to, send it here!

Main email address for graduate student-related questions at the Potsdam campus. Monitored by the SAS Grad Reps. The Reps are cross-trained in all areas of student records, student financials, and financial aid. They are trained to interpret academic records, and are heavily involved in the billing and financial aid processes. The Potsdam Rep is also the main point of contact for employer reimbursement.

Main email address for graduate student-related questions at the Capital Region campus. Monitored by the SAS Grad Reps. The Reps are cross-trained in all areas of student records, student financials, and financial aid. The Reps are trained to interpret academic records, and are heavily involved in the billing and financial aid processes. (Employer reimbursement questions will be forwarded to the Potsdam Rep if sent to this email address.)
Main email address for the Registrar's office, and monitored by all Registrar staff members. Emails related to transfer credit, withdrawals, grading, graduation status, transcripts, major/minor/degree changes, etc. If it is academic-related, and you aren't sure where to send it - send it here.

commencement@clarkson.edu

Monitored by SAS Director and Student Records Specialist. All emails related to the graduation ceremony should be directed here.

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