OM 9.1.5 - User Account Security

About This Policy

Effective Date: April 1, 2017
Last Updated: March 11, 2018
Responsible University Office: Office of Information Technology
Responsible University Administrator: Chief Information Officer
Policy Contact:
Office of Information Technology
helpdesk@clarkson.edu

Scope

All Clarkson University units and employees.

Reason for Policy

Users must ensure that their computer related habits and procedures are performed in a manner that minimizes risks to the security, confidentiality and integrity of customer information that could result in the unauthorized disclosure, misuse, alteration destruction or other compromise of such information.

Policy Statement

Steps must be taken to ensure that user accounts are not used without their owner’s consent and that accounts are not active for any longer than they are required. The OM 9.1.5.1 - Account Creation, OM 9.1.5.2 - Account Authentication and OM 9.1.5.3 - Account Deactivation policies provide specific guidance for the existence and security of user accounts throughout their entire lifecycle.

History

September 2014
May 2018